Family Treatment Court (FTC)

Internship Description

*This internship will provide the candidate with direct and indirect experience working with parents of children who have allegations of substance abuse and who were ordered to observe a FTC hearing.  FTC is a problem-solving court in which parents are held accountable to their recommended drug treatment.  Information is obtained from the clients’ substance abuse treatment providers regarding progress in treatment and is shared with the FTC Judicial Officer, who in turn holds the client accountable through the provision of sanctions and rewards.*

Primary Duties:

Become familiar with Juvenile Justice and Child Welfare Systems.

Communicate effectively with judicial staff and clients, both verbally and in writing, in a fast paced environment.

Become proficient in understanding the Juvenile Court process and relevant Arizona Revised Statutes in order to communicate and effectively participate in court staffings prior and during court hearings in Family Treatment Court settings.

Work closely with Family Treatment Court Coordinator and FTC Specialist to assist, evaluate, prepare detailed reports, make copies, assist with observing and recording as directed by the Coordinator, and any other administrative duties.

Update the Court and FTC databases on a frequent basis.

Conduct client enrollments and prepare case files.

Assist and observe Family Treatment Court hearings, take appropriate notes, become familiar with courtroom protocol and assist Coordinator with developing department reports for distribution.

Assist Coordinator with developing, preparing and distributing program documentation and informational material.

Develop and maintain accurate statistics by collecting and analyzing appropriate data as directed by the FTC Specialist and/or Coordinator.

Assist with planning and organizing any special activities and events for the Family Treatment Court program.

Learn collaborative techniques by working with court staff as well as outside agencies (DCS, Clinical staff, other interns, Terros Families First Recovery Coaches and staff, etc.)

Adapt to working in a fast-pace environment.

Contact: Lauren Lindquist- Lauren.Lindquist@JBAZMC.Maricopa.Gov