ASU Department of Psychology

<u>INSTRUCTIONS</u>: MS ABA Program Admission

These instructions are for applying to the [Master of Science in Applied Behavior Analysis (MS ABA)](#) program in the Department of Psychology at Arizona State University. [Click here to jump to the checklist](#).

<u>Application Deadlines</u>

The programs offer a start term of fall only (August). The application process is initiate a year in advance of starting the program. Incomplete applications are not considered. All materials must be received by the department in order to be reviewed for admission.

Review of applications will begin as early as February 1, 2020. Applications will continue to be accepted and reviewed on a monthly basis until the limited class size is filled.

<u>Application</u>

The MS ABA program requires the following application:

- [The ASU Graduate Application](#) ($70 fee for US citizens/ permanent residents/ DACA; $115 for international students)

<u>Important Notes on Application Process</u>

- Applicants must complete the ASU Graduate Application to be considered for admission.

- The system sends out emails with the application ID number and the applicant's ASU Affiliate (10-digit) ID number.

- The department recommends applicants aim to complete all items a month prior to the deadline or first review date.

- Letters of recommendation are also collected through the application system. Recommenders cannot submit letters until the ASU Graduate Application is complete, submitted and the fee paid.

Required Items

- ASU Graduate Admission Application and fee

- Unofficial transcripts must be uploaded into the ASU Graduate Application. If admitted, official transcripts will be needed prior to the start of the school year, per ASU policy.

- ***Statement of Purpose form***

- Updated Curriculum Vitae (CV) or resume

- GRE scores (from within the last 5 years)

- Two letters of recommendation (preferable from faculty or research supervisors) – names and email addresses are needed

- Proof of English Proficiency (within the last 2 years, if needed – click link to read the policy)

Recommended Order and Additional Resources

Items can be completed in any order but the list below is designed to outline the smoothest application submission process.

1. Identify references for the letters of recommendation. Two letters are required but you can have up to four. You will need a list of names and email addresses for your references. Ask references if they are willing to write letters in advance so they are able to quickly submit their recommendation upon being prompted through the system. Recommenders cannot submit letters until the completed application is submitted and fee is paid.

   Recognized letters of recommendation may come from either, or a combination of the following sources:

   - Academic Letters – Faculty or a research lab supervisor who know you well and can speak to your academic aptitude for success in a graduate program.

   - Professional Letters – Supervisors who can speak to your likelihood of success as a prospective student of a rigorous, in-person program and your ability to contribute as a professional to the field of behavior analysis.

2. Prepare for and take the GRE General Exam months in advance of applying. ASU's institutional code is 4007 (a department code is not needed). Score results take about three weeks to reach ASU, so beware of the application deadline. Peak testing months are October – January, so reserve a testing date well in advance. GRE test scores are valid for five years. The GRE is required of all applicants.

3. Prepare for and take an English Proficiency Exam (click the link to see requirements) months in advance of applying. Note that the university has specific score requirements for students to serve in a Teaching Assistantship role, which may be higher than the requirement for being admitted to the university. The policy is located here. English Proficiency scores are valid for two years. Questions about the English Proficiency requirement must be directed to ASU Graduate Admissions, not to the department.

4. Update your CV or resume. Be sure to include graduation dates or anticipated graduation dates, start and end dates of jobs or experience (e.g., Jan 2015 – May 2017) and include your research experience (volunteer or paid) and publications if applicable.

5. Complete the ***Statement of Purpose form***, describing any relevant work/experience research training, your professional goals, and the fit between your academic interests and the MS ABA program's emphases. Include your full name and save the completed form as a PDF. Review to ensure it is legible and not upside down.

6. Obtain unofficial transcripts (in PDF format) for completed or in-progress bachelor's degree. Unofficial transcripts must be uploaded unless your undergraduate degree is from ASU. Per ASU policy; if admitted, official transcripts will be needed prior to the start of the school year. If you have technical difficulties with the ASU Graduate Application contact Graduate Admissions, not the department.

7. Submit the ASU Graduate Application (cannot submit before September 1). Upload resume, statement of purpose form, test scores, unofficial transcripts, enter contact information of recommenders and pay the application fee. Look for emails that indicate your ASU application number and your ASU Affiliate ID (ask ASU ID number), which is 10-digits long and may begin with "121".

MyASU

After submitting your ASU Graduate Application, you can log into your [MyASU](#) account. It may state that your application is complete and in review, or pending items, in which are identified in the Priority Tasks box on the right side of the page.

Contact Information

ASU Graduate Admissions

URL: https://graduate.asu.edu/about/contact#graduate-admissions

Contact this office if you have questions about the following:

- ASU Graduate Application (and status in MyASU)

- English Proficiency requirements

- Transcripts

- Financial Guarantee form, I-20, and other items specifically for international students

Department of Psychology (Application Questions)

Email: gradpsych@asu.edu

Phone: (480) 965-7598

Contact this office if you have questions about the following:

- General questions on how to apply

- Questions not answered by the [MS ABA FAQ page](#)

ASU Department of Psychology
<u>CHECKLIST</u>: MS ABA Program Admission

This checklist is for applying to the [Master of Science in Applied Behavior Analysis (MS ABA)](#) program in the Department of Psychology at Arizona State University. [Click here to jump to the detailed list of instructions](#) for successfully submitting application materials for consideration.

☐ Prepare for the **GRE General Exam** and **English proficiency** exam (if required).

☐ Find 2-4 people to agree to be your references. Ask references to write a letter in advance (to save time later). Create a list of the following about <u>each</u> of your references:

- First and last name
- Job title
- Employer (company/ university)
- Email address

☐ Register for a GRE testing date. Test dates can fill up fast; plan to register for a test date several weeks in advance.

☐ Register for an English proficiency (if required) testing date. Test dates can fill up fast; plan to register for a test date several weeks (or months) in advance.

☐ Update your resume/ curriculum vitae; save in PDF format.

☐ Complete the ***Statement of Purpose form***, describing any relevant work/experience research training, your professional goals, and the fit between your academic interests and the MS ABA program's emphases. Upload into the application system as a PDF.

☐ Enter the contact information for your recommenders. Recommenders cannot submit letters until the application is complete, submitted and the fee is paid.

☐ Complete an **ASU Graduate Admissions application**. Upload unofficial transcripts (can skip if undergrad degree is from ASU). Submit and pay the application fee. **Recommended:** submit a month before the first application review date.