

POLICE DEPARTMENT APPLICANTS ONLY

This form must be completed for all Police Department positions.

Answer Yes or No to ALL the questions below regardless of the position which you have applied.

AUTOMATIC DISQUALIFIERS - Non-Uniformed Positions

The Scottsdale Police Department will automatically disqualify any individual who has:

- | | | | | |
|--|-----|--------------------------|----|--------------------------|
| 1. Ever been convicted of a felony within the last 5 years. | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 2. Been dishonorably discharged from the United States armed forces within last 10 years. | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 3. Illegally produced, cultivated, or transported marijuana, a dangerous drug or narcotic for sale or sold the above-mentioned within the last 10 years. | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 4. Illegally used marijuana for any purpose within the past three years. | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 5. Illegally used a dangerous drug or narcotic for any purpose within the past seven years. | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |

AUTOMATIC DISQUALIFIERS - Uniformed Positions (Police Officers, Police Officer – Lateral or Wavier, Police Aides, Detention Officers, Crime Scene Specialists, Security Guard)

The Scottsdale Police Department will automatically disqualify any individual who has:

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|---|-----|--------------------------|----|--------------------------|
| 1. Ever been <i>convicted</i> of a felony or any offense that would be a felony if committed in Arizona. | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 2. <i>Committed</i> a felony, an offense that would be a felony if committed in this state, or an offense involving dishonesty, unlawful sexual misconduct, or physical violence while employed by a law enforcement agency. | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 3. Engaged in any conduct or pattern of conduct that tends to disrupt, diminish, or otherwise would jeopardize public trust in the law enforcement profession. | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 4. Been dishonorably discharged from the United States armed forces. | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 5. Been previously denied certified status, have certified status revoked or have current certified status suspended or have voluntarily surrendered certified status in lieu of possible disciplinary action in this or any other state if the reason for denial, revocation, suspension, or possible disciplinary action was or would be a violation of R13-4-109(A) if committed in Arizona. | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 6. Illegally possessed, produced, cultivated, or transported marijuana for sale or sold marijuana. | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 7. Illegally possessed or used marijuana for any purpose within the past three years. | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 8. Illegally possessed or used marijuana other than for experimentation. Experimentation is defined as not exceeding a total of 20 times lifetime or exceeding five times, since attaining the age of 21. | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 9. Ever illegally possessed or used marijuana while employed or appointed as a peace officer. | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 10. Illegally sold, produced, cultivated, or transported for sale a dangerous drug or narcotic. | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 11. Illegally used a dangerous drug or narcotic, other than marijuana, for any purpose within the past seven years. | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 12. Ever illegally used a dangerous drug or narcotic other than for experimentation. Experimentation is defined as not exceeding a total of 5 times lifetime or exceeding one time, since attaining the age of <i>This includes, but is not limited to, cocaine/crack, heroin, opium, morphine, LSD/acid, methamphetamine/speed, mescaline, or derivatives thereof.</i> Use of non-prescription steroids since Jan.1, 1994, shall fall under the same restrictions. | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 13. Ever possessed or used a dangerous drug or narcotic while employed or appointed as a peace officer. | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 14. Have a pattern of abusing prescription medication. | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 15. Had excessive traffic violations within the past three years. | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 16. Lied during any stage of Scottsdale Police Department's hiring process, falsified any information on the application or background questionnaire. | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |

I have read and understand the above disqualifiers:

Name (printed)

Name (signed)

Date



CRIME ANALYSIS INTERNSHIP

If you are interested in a challenging internship that will provide an opportunity to experience working with the Scottsdale Police Department, we encourage you to apply. The Scottsdale Police Department is currently looking for interns to assist in the Crime Analysis Unit. Duties of the internship include:

- Determining crime patterns & trends
- Identifying “hotspots”
- Quality control checks
- Create crime bulletins
- Create maps
- Create link charts
- Query data for internal and external requests

QUALIFICATIONS

Qualified applicants include undergraduate college students currently in their junior or senior year who have the legal right to work in the United States. Analytical skills are essential. Thus, it’s imperative that interns have already taken research methods and statistics to prepare for job duties. Additionally, good communication skills are essential to fulfill internal and external requests.

PURPOSE

Interns will have the opportunity to:

- Apply knowledge and skills acquired in classes in the work force
- Transition from school to a career
- Experience different aspects of the Police Department
- Networking within the Scottsdale Police Department
- Networking with other police agencies throughout the Phoenix area
- Participate in trainings and meetings provided by the Arizona Association of Crime Analysts
- Enhance resume or graduate school applications

Increase computer skills by utilizing the following programs:

- Accurant Crime Analysis Workstation
- I/LEADS Records Management System
- Microsoft Office (Word, Excel, PowerPoint, Access & Outlook)
- ArcGIS
- i2 Analyst Notebook

EXPOSURE

An exposure program is incorporated into the internship allowing interns to:

- Go on a ride-a-long with an officer
- Go on a ride-a-long with a crime scene specialist (CSS)
- Observe Dispatch/911 Operators
- Attend crime analysis meetings (quarterly Arizona Association of Crime Analysts (AACA))

EXPECTATIONS

Interns work 8 hours per week for 3 hours of internship credit or 16 hours per week for 6 hours of internship credit. Specifics regarding internship credits need to be worked out with the advisor for your college. Please note that this internship is **non-paid**.

The Crime Analysis Unit is located at the Scottsdale Police Department, District III location at 9065 E Via Linda, Scottsdale AZ 85258.

DISQUALIFIERS

Due to the sensitivity of information at the police department, interns will be required to pass a background investigation and polygraph examination. For automatic disqualifiers please go to <http://www.scottsdaleaz.gov/police/join-scottsdale-pd>.

For more information please e-mail CAU@scottsdaleaz.gov.

GROOMING STANDARDS POLICY

Employees must follow this policy at all times when representing the department (including trainings, meetings, etc.).
Command staff personnel have final discretion when determining the appropriateness regarding any identified conflict.

TATTOOS

- Prohibits employees from exhibiting tattoos that are obscene, sexual, racial, or religiously discriminatory.
- Prohibits excessive visible tattoos. Excessive is defined as:
 - Covering 1/3 or more of *exposed* body part.
 - Employees with tattoos covering 1/3 or more of an exposed body part are required to cover the tattoos with long sleeve shirts or pants while in the performance of their duties.
 - Visible on hands, face or neck.
 - **Exception:** Uniformed employees are permitted one “ring style” finger tattoo per hand, between the 2nd and 3rd knuckle, closest to the hand where a ring would be normally worn.
 - **Exception:** Employees in a non-uniformed position are permitted to have *discreet* visible tattoos on the back, and/or side of the neck, behind the ear, and on hands.

MUTILATIONS

- Prohibits enlarged or stretched holes, other visible mutilations, makings, or intentional scaring of the ears, face, or mouth to include tongue, lips, gums and teeth, or neck.
- Prohibits visible dental veneers or permanent dental inserts with a prominent and unnatural appearance; such as jewels, contrasting caps, initials, or other unnatural dental designs.
- Prohibits the display of foreign objects, piercings, or jewelry inserted around or under the exposed skin.
- Prohibits the possession of an intentionally split or forked tongue.

JEWELRY

Conservative jewelry may be worn when appropriate to the assignment and when it does not create a safety risk.

- Prohibits male and female uniformed employees from wearing more than three rings.
- Prohibits male employees from wearing earrings.
- Prohibits female uniformed employees from wearing large earrings, including hoops and/or dangles.
 - **Exception:** All female employees are permitted to wear one pair of stud earrings.

MAKE-UP

- Prohibits all female employees from wearing non-conservative make-up.

HAIR AND FACIAL HAIR

- Prohibits male uniformed employees from cuts that touch the collar or ears.
- Prohibits male employees from mustaches that are unprofessional, untidy and untrimmed.
- Prohibits male uniformed employees from wearing other facial hair, such as goatees and beards, unless authorized by the Chief of Police.
- Prohibits male employees from wearing long, untrimmed beards.
 - The style must be consistent with professional appearance standards.
- Prohibits female uniformed employees from wearing hair that interferes with assigned duties.
 - Hair cannot extend beyond the top of the shoulders.
 - Restrain hair using pins, braids, or ponytails. Coil or fold braids or ponytails under and/or close to the head to enhance safety.
 - Style must be consistent with professional appearance standards.

I HAVE READ AND UNDERSTAND THE ABOVE TATTOO AND JEWELRY POLICIES.

Print Name

Sign Name

Date